

EXECUTIVE SUMMARY

Recommendation to Approve First Amendment to Agreement FY20-197 – Healthcareer Certification Testing

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the First Amendment to the Agreement between National Healthcareer Association, Inc. (NHA), and The School Board of Broward County, Florida (SBBC). The agreement was approved at the School Board Operational Meeting on February 4, 2020, under item EE-6, starting February 23, 2020 through February 28, 2023, with an approved spending authority of \$575,000. NHA is the industry certification agency that offers students in all high schools and technical schools Health Science programs, Industry Certification Assessments and Online Practice Materials.

The purpose of this Amendment is to add a new Industry Certification Exam option for schools with Career Technical Education Health Science Programs. This request comes as a response to local hospital and healthcare systems appeal to build a direct talent pipeline to their organizations.

There is no additional financial impact to the District.

Goods/Services Description

Responsible: Career, Technical, Adult & Community Education (CTACE)

NHA collaborates with educational institutions nationwide with over three hundred fifty-thousand (350,000) certified individuals. It is one (1) of the largest certification and continuing education providers. NHA works with health training institutions, hospitals, unions, and the United States Defense Department; it has approved over two thousand four hundred (2400) training/testing locations throughout the United States and in several countries. NHA is the industry certification agency that offers students in all high schools and technical schools Health Science programs, Industry Certification Assessments, and Online Practice Materials. The assessment products leading to industry certification are Certified Medical Administrative Assistant, Medical Assistant, and Electrocardiogram Technician. The evaluation plan entails data reports provided to the Career, Technical, Adult & Community Education staff detailing usage attempts and results for industry certification attainment. Student attainment of industry certifications will be reviewed to ensure that appropriate teacher professional development and student resources are strategically developed and planned. The research methodology includes curriculum frameworks and, of study, as delineated by The Florida Department of Education for program completion.

Procurement Method

Responsible: PWS

Rule 6A-1.012 11(b), Florida Administrative Code, states that the requirement for requesting competitive solicitations for commodities or contractual services from three (3) or more sources is hereby waived as authorized by Section 1010.04(4)(a), Florida Statutes and Purchasing Policy 3320(II), for the purchase of educational services and any type of copyrighted materials including computer software where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution. NHA is the certifying agency that has provided this service to the District for more than ten (10) years. The service they provide is important to the continuous development and growth of the District.

Financial Impact

Responsible: PWS and CTACE

There is no additional financial impact to the District as the approved unused spending authority should cover anticipated expenses.

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Financial Impact Table:

Action	Date	Term (Years)	Amount
Original spending authority request	2/4/2020	3	\$ 575,000
1 st Amendment	8/19/2020		
New Total Contract Amount		3	\$ 575,000

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.